## **Rosneft Oil Company**

Russian Federation, 115035 Moscow, 26/1 Sofiyskaya embankment

## **Dear Shareholders of Rosneft!**

By the Resolution of the Board of Directors of Rosneft of April 23, 2015 the Annual (2014 results) General Shareholders Meeting of Rosneft was convoked and is to be held in the form of meeting (joint presence of the Company shareholders for discussion of the agenda items and making resolutions on the items put to voting) on **June 17, 2015** at 11:00 at the following address: Russia 199226, Saint-Petersburg 14 Shipbuilders St., Park Inn Pribaltiyskaya Hotel.

The list of entities entitled to participation in the annual (2014 results) general shareholders meeting of Rosneft was prepared based on the data contained in the Company Shareholders Register as of the end of the business day of May 04, 2015.

Registration of the attendees of the Annual (2014 results) General Shareholders Meeting starts from 10:00 a.m. to 17:00 of June 16, 2015 and from 9:00 a.m. on June 17, 2015 at the following address: Russia, 199226, St. Petersburg, 14 Shipbuilders St., Park Inn Pribaltiyskaya Hotel.

The registration of the persons entitled to participate in the Annual (2014 results) General Shareholders Meeting shall terminate at the time of completion of discussion of the last item on the agenda of the meeting for which there is a quorum and until the beginning of the period of time allocated for voting to the persons who have not yet voted by that time.

During the registration, the persons entitled to participate in the General Shareholders Meeting (their authorized representatives) shall produce (submit) the following documents:

shareholder which is an individual: document(s) which establish(es) his/her identity and enable(s) to identify him/her in the list of persons entitled to participate in the General Shareholders Meeting;

authorized representative of a shareholder which is an individual: power of attorney issued by such individual, and document(s) which establish(es) the identify of such representative;

person representing a shareholder which is a legal entity and acting without the power of attorney as permitted by the law or constituent documents: copies of constituent documents of such shareholder which is a legal entity, document(s) certifying the authority of such person (in particular, copy of resolution of his/her election or appointment to his/her position), and document(s) which establish(es) his/her identity;

authorized representative of a shareholder which is a legal entity: power of attorney issued by such legal entity, and document(s) which establish(es) the identify of such representative;

person representing a shareholder which is a government or municipality and acting without the power of attorney as permitted by the federal laws or regulations of authorized government bodies or local self-government bodies: document(s) certifying the authority of such person (service certificate, voting directions, etc.), and document(s) which establish(es) his/her identity.

Powers of attorney and other documents certifying the right of the participant to act for and on behalf of the shareholder shall be surrendered to the Company at the time of the registration.

Should the Company violate the order of registration, shareholders may apply to the Head of Shareholder Affairs Division of the Corporate Governance Department Irina Sidorenko at tel: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), fax (499) 517-86-53 or E-mail: <a href="mailto:shareholders@rosneft.ru">shareholders@rosneft.ru</a>

The shareholders of Rosneft execute their right to participate in the Annual General Shareholders Meeting through posting (or personal delivery) of the filled-out voting ballots (and the power of attorney when applicable) to the Company office at the following addresses: 117997, Moscow, 26/1 Sofiyskaya embankment, Rosneft Oil Company or 115172, Moscow, P.O. Box 4 (or 117152 Moscow P.O. Box 24), Reestr-RN.

The shareholders whose right to the Company's shares are taken into account by the nominal holder are entitled to participate in the Annual General Shareholders Meeting via giving instruction to the nominal holder to vote in a certain way if this is provided by the contract with the nominal holder. The procedure for giving such instructions is determined by the contract with the nominal holder.

When determining the presence of a quorum and the results of voting those ballots and electronic documents for voting with electronic signature of the nominal holder shall be counted, which were received by the Company no later than 18:00 on June 14, 2015. Acceptance of voting ballots submitted to the Company in person is from 08:00 to 20:00, and on the last day of the ballots acceptance on June 14, 2015 (Sunday) is from 08:00 to 18:00.

## Meeting Agenda\*:

- 1. Approval of the Company's Annual Report.
- 2. Approval of the annual financial statements, including the profit and loss statements (profit and loss accounts) of the Company.
- 3. Approval of the Company profit distribution based on 2014 results.
- 4. On the amounts, periods and form of dividend payment based on performance in 2014.
- 5. On remuneration and compensation of expenses to the members of the Company Board of Directors
- 6. Election of the members of the Company Board of Directors.
- 7. Election of the members of the Company Internal Audit Commission.
- 8. Approval of the Company Auditor.
- 9. Approval of related-party transactions.

Information (materials) submitted in preparation for the Extraordinary General Shareholders Meeting of Rosneft can be found starting from May 18, 2015 at the website of Rosneft on the Internet: <a href="www.rosneft.ru">www.rosneft.ru</a> (in Russian) and <a href="www.rosneft.com">www.rosneft.com</a> (in English), also in the working hours from 10:00 to 17:00 local time at Rosneft's Office at the following address: 115035 Moscow, 26/1 Sofiyskaya Embankment, tel: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), (Shareholder Affairs Division of the Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register) – OOO Reestr-RN at the representative offices of the Issuer providing services to the Rosneft shareholders at the following addresses:

\*Initiator of submission of the items 1-4 and 6-8 of the meeting agenda: shareholder of Rosneft Oil Company — OAO ROSNEFTEGAZ; initiator of submission of the items 5 and 9 of the meeting agenda: the Board of Directors of Rosneft Oil Company.

I. Central Office of OOO	109028, Moscow, 2/6 Podkopayevsky Side Street, bld. 3-4, tel: (499) 681-18-99, (495) 411-79-11
Reestr-RN	
II. OOO Reestr-RN Representative Offices	
Belgorod	308000, Belgorod Region, Belgorod, 52 B. Khmelnitsky Av., tel: (4722) 31-77-22, 31-77-33
Vladimir	600009, Vladimir Region, Vladimir, 7 Electrozavodskaya, tel: (4922) 43-00-48
Krasnodar	350911, Krasnodar Region, Krasnodar, 1/1 Tramvainaya St., office 608, tel: (861) 234-51-01, 234-52-01
Perm	614015, Perm, 21 Pushkin St., tel: (342) 233-44-73.
Samara	443096, Samara Region, Samara, 52 Michurin St., office 320 (left wing), tel: (846) 302-18-08
St. Petersburg	196066, Saint-Petersburg, 212 Moscow Avenue, tel: (812) 363-20-28.
Saratov	410031, Saratov, 43a Nekrasov St., tel: (8452) 23-57-81
Tambov	392002, Tambov Region, Tambov, 34 Sovetskaya St., tel: (4752) 75-96-58
Tula	300000, Tula, 50 Turgenev St., tel: (4872) 30-76-44
Khabarovsk	680000, Khabarovsk Region, Khabarovsk, 123 Sheronov St., tel: (4212) 32-37-71, 32-88-30
Cheboksary	428003, Chuvash Republic, Cheboksary, 17-7 Yaroslavskaya St., tel: (8352) 58-60-96, 58-62-65
Yaroslavl	150000, Yaroslavl Region, Yaroslavl, 9 Sovetskaya St., tel: (4852) 73-91-58, 25-55-51
III. Transfer Agency Offices of OOO Reestr-RN, serving Rosneft shareholders	
Gubkinsky	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 3, bld. 1, Gubkinsky additional office, Nefteyugansk
	branch of VBRR Bank, tel: (349) 365-55-11
Neftekumsk	356880, Stavropol Territory, Neftekumsk, district 3, block 1, operational office in Neftekumsk, Krasnodar branch of VBRR
	Bank, tel: (865) 583-32-29
Tuapse	352800, Krasnodar Region, Tuapse, 1 Marx St., additional office in Tuapse, Krasnodar branch of VBRR Bank, tel: (861)
	672-52-69
Komsomolsk	681024, Khabarovsk Territory, Komsomolsk-on-Amur, 43 Lenin Ave, additional office No. 1402 at Lenin Ave, Khabarovsk
	branch of PAO Dalnevostochny Bank, tel: (4217) 53-35-35, (4217) 27-33-00
Yuzhno-Sakhalinsk	693020, Sakhalin Oblast, Yuzhno-Sakhalinsk, 53 Amurskaya St., Sakhalin branch of PAO Dalnevostochny Bank, tel:
	(4242) 72-39-70
IV. Representative offices of the Issuer providing services to the Rosneft shareholders	
In Yamal-Nenets	629830, Yamal-Nenets Autonomous District, Gubkinsky, Microdistrict 10, bld. 3; 629830, Yamal-Nenets Autonomous
Autonomous District	District, Gubkinsky, Microdistrict 2, bld. 42, OOO RN-Burenie Administrative bld., Room 23, tel: (34936) 5-31-74
In Stavropol Region	356880, Stavropol Region, Neftekumsk, 5 - 50 Let Pionerii, 366880 Stavropol Region, Neftekumsk, Vostochnaya, n/n, the
7 77 1 1 2 2	administrative building of OOO RN-Stavropolneftegas No. 2, room 110, tel: (86558) 2-28-55
In Khabarovsk Region	681007, Khabarovsk Region, Komsomolsk-on-Amur, 107 Leningradskaya, tel: (4217) 52-55-09

For the shareholders of Rosneft who are planning to attend the Annual General Shareholders Meeting - please inform hereof by tel: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia), fax (499) 517-86-53 or E-mail: <a href="mailto:shareholders@rosneft.ru">shareholders@rosneft.ru</a>

Please be advised that the Annual (2014 results) General Shareholders Meeting of Rosneft will be on broadcast. Broadcast start: from 11:00 (Moscow time) on June 17, 2015.

The viewing of the broadcast of the Annual (2014 results) General Shareholders Meeting of Rosneft will be available in the following cities - Buzuluk, Gubkinsky, Krasnodar, Moscow, Neftekumsk, Nefteyugansk, Nizhnevartovsk, Orenburg, Samara, Usinsk, and at the Vankor field at the following addresses:

- Buzuluk, 2 Magistralnaya St., room 41, OAO Orenburgneft, for information call: (3532) 37-51-54, (3532) 37-58-87;
- Gubkinsky, Microdistrict 10, bld. 3, ABK, room 214, OOO RN-Purneftegaz, for information call: (34936) 5-15-04;
- Krasnodar, 47 Kubanskaya Embankment, OOO RN-Krasnodarneftegas, for information call: (861) 201-63-78, (861) 201-64-45;
- Moscow, 26/1 Sofiyskaya embankment, Rosneft Oil Company, for information call: (495) 987-30-60, (499) 429-06-89, 8-800-500-11-00 (toll-free in Russia);
- Neftekumsk, 5 50 Let Pionerii St., administrative bld. No.1, meeting hall, OOO RN-Stavropolneftegaz, for information call: (86558) 2-28-55;
- Nefteyugansk, 26 Lenin St., OOO RN-Yuganskneftegaz, for information call: (3463) 315-007, (3463) 314-721;
- Nizhnevartovsk, 14 Kuzovatkin St., OAO Samotlorneftagz, ABK-1, room 330, for information call: (3466) 62-12-27
- Orenburg, 43a Chkalov St., room 320, OAO Orenburgneft, for information call: (3532) 37-51-54, (3532) 37-58-87;
- Samara, Oktyabsky District, 50 Volzhsky Av., OAO Samaraneftegaz, for information call: (846) 213-52-97, (846) 213-54-39;
- Usinsk, 1 Pripolyarnaya St., OOO RN-Nord Oil, for information call: (82144) 2-79-50;
- Krasnoyarsk Territory, Turukhansk District, Vankor Field Cluster, 140 km north-west of Igarka, Vankor production site, field support base, accommodation camp 700, bld. A, 2nd floor (office building), ZAO Vankorneft, for information call: (913) 532-49-20

Access to the broadcast arranged by Rosneft will be granted to the persons entitled to participate in the Annual (2014 results) General Shareholders Meeting of Rosneft.

Access of the shareholders to the broadcast rooms will be granted from 10:00 (Moscow time) on June 17, 2015.

Viewing of the broadcast is not a form of execution of shareholders' right to participate in the Annual General Shareholders Meeting of the Company.

Under item 1 of Art. 58 of the Federal Law on Joint Stock Companies, the attendees of the general shareholders meeting are:

- shareholders who arrived at the meeting venue, specified in the notification on the general shareholders meeting and registered for participation;
- shareholders whose voting ballots were received no later than two days before the date of the General Shareholders Meeting (no later than 18:00 on June 14, 2015).
- shareholders who instructed the nominal holder to vote in a certain way at the General Shareholders Meeting, including the use of electronic documents as per the rules of their nominal holder.